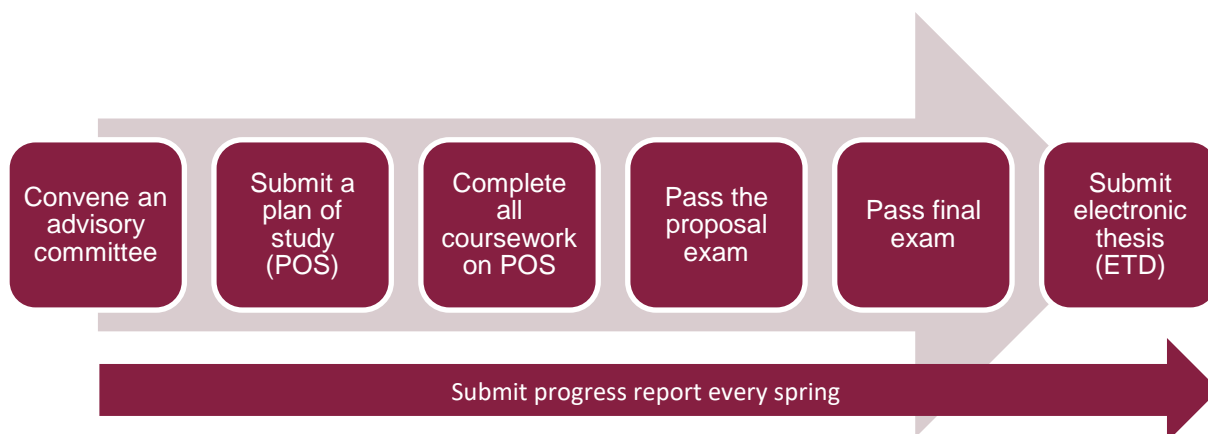


M.S. Milestone Checklist

VT Human Nutrition, Foods, and Exercise



Checklist	Check/Date
1. Convene an advisory committee (2nd semester)	
2. Submit a plan of study (2nd semester)	
3. Complete all coursework on plan of study	
3a. Complete HNFE 5204 Translational Science in HNFE	
3b. Complete 3 credits of graduate level statistics	
3c. Email IRB Human Subjects Protections Tutorial or IACUC training certificate to Lisa Jones	
3d. Complete ALS 5324 Research Ethics in Agriculture and Life Sciences	
3e. Complete GRAD 5014 Academic Integrity and Plagiarism	
3f. Complete ALS 5984 Building Multicultural Competence in Agriculture and Life Sciences*	
4. Pass the proposal exam (3rd semester)	
5. Pass the final exam—“defense” (4th semester)	
5a. Schedule the final exam through the electronic signature system (ESS) – 2 wks before exam	
5b. Review iThenticate score with advisor—at least 2 wks before exam	
5c. Send thesis document to committee—2 wks before exam	
5d. Email title, committee names, abstract, and meeting details to Lisa Jones—2 wks before exam	
6. Submit final thesis document (ETD) and iThenticate score through the ESS within 2 wks of exam	
7. Submit online progress report every spring	

*For graduate students whose initial enrollment is Spring 2022 or beyond.

Please see the [M.S. Graduate Handbook](#) for details.

Please find forms related to the checklist on the HNFE M.S. webpage under “[Resources & Forms.](#)”

Contact information for questions, ideas, or concerns:

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